

## PROCESS FLOW FOR FILING OF ONLINE e-NOMINATION FORM BY MEMBER ON EPF PORTAL

- URL : <https://unifiedportal-mem.epfindia.gov.in/memberinterface/>
- Following are the pre-requisite of e-Nomination
- UAN should be activated
- Verified Aadhaar should be linked with UAN
- Mobile number should be linked with Aadhaar
- Photo of member should be available in profile (View>profile of Member Interface of Unified Portal)

Following is the step by step procedure for filing e-Nomination

Member will login to the Member Interface of Unified Portal (URL is given above)

The screenshot shows the EPF Member Interface. The header includes the EPF logo, 'EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA', and 'MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA'. The navigation menu has 'Home', 'View', 'Manage', 'Account', and 'Online Services'. The main content area has 'UAN Card' and 'Account Settings' tiles. On the right, the 'Member Profile' section displays the following details:

UAN	100 [REDACTED]
Name	[REDACTED] [REDACTED]
Birth Date	01 [REDACTED]
Gender	MALE
AADHAAR	XXXX [REDACTED] Verified ( DEMOGRAPHIC )
PAN	X0 [REDACTED] Verified
Bank Account No.	[REDACTED] 1XXXX
Mobile No.	[REDACTED] 0X
E-mail	NOT AVAILABLE

Below the profile is a 'More Information' link. An alert bar at the bottom says 'Alert: Password is available here'.

Click on Manage>>E-Nomination

The screenshot shows the EPF Member Interface with the 'Manage' menu open. The 'E-NOMINATION' option is highlighted. The 'Member Profile' section on the right shows the same details as the previous screenshot:

UAN	100 [REDACTED]
Name	[REDACTED] [REDACTED]
Birth Date	01 [REDACTED]
Gender	MALE
AADHAAR	XXXX X0 [REDACTED] Verified ( DEMOGRAPHIC )
PAN	X0 [REDACTED] Verified
Bank Account No.	[REDACTED] 1XXXX
Mobile No.	[REDACTED]
E-mail	NOT AVAILABLE

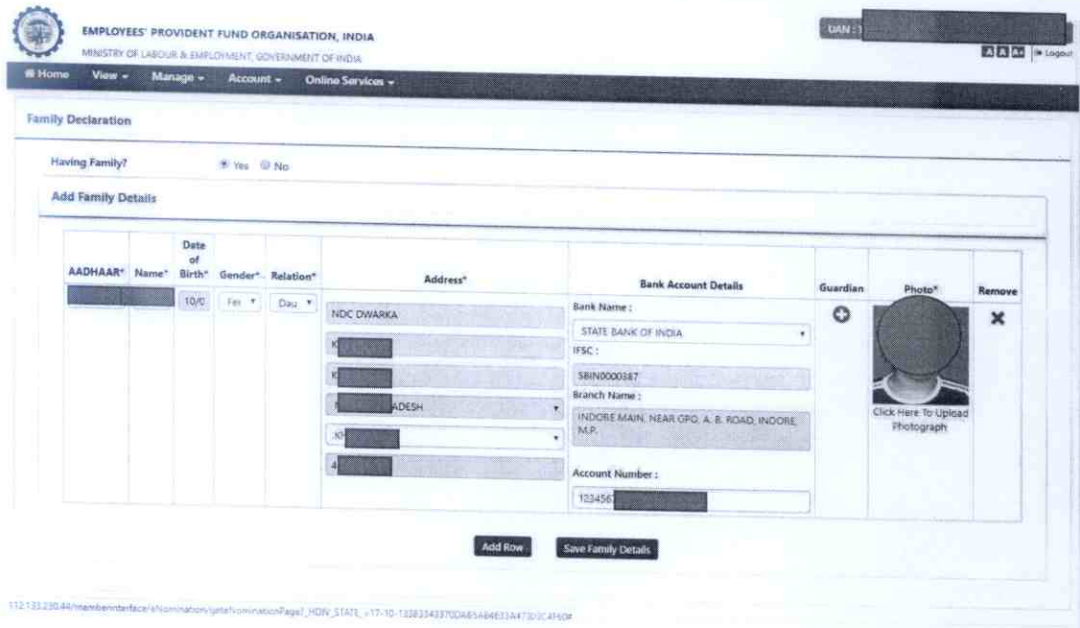
The alert bar at the bottom says 'Alert'.



For uploading photographs follow the instruction given in below screen.



After giving all the family details, click on "Save Family Details".





After that select EPF nominations details from the family members, provide the percentage of EPF share as you want and click on "Save EPF nomination" button.

EPF Nomination

Select	AADHAAR	Name	Date of Birth	Relation	Address of Nominee	Name and Address of Guardian	Total amount of share (%)
<input checked="" type="checkbox"/>	S			Daughter	NDC DWARKA, KHANDWA, KHANDWA, KHANDWA, MADHYA PRADESH, 450001		100

Nomination History

After Completion of EPF nomination, system will prompt for EPS nomination in case family (Wife/Son/Daughter) is not available. After that member has to finalize nomination by e-Sign.

EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA  
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

Home View Manage Account Online Services

SRINIVAS KANISHK Logout

EPF details saved successfully.

Pending Nomination

Display 10 records per page

Nomination Entry Time	View	Edit	e-Sign	Delete
20-MAY-2019 12:37				

Showing page 1 of 1

Nomination History

Display 10 records per page

Sr No.	Nomination Details	Nomination Date & Time
1		20-MAY-2019 12:15
2		21-MAY-2019 18:59
3		14-MAY-2019 12:57

For e-Sign, virtual id is mandatory. Virtual ID can be generated by visiting UIDAI official website.



**Employees' Provident Fund Organisation, India**  
Ministry of Labour & Employment, Government of India



By clicking the checkbox, I hereby give my consent for using e-KYC services data from AADHAAR for the purpose of signing selected document and generating Digital signature.

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govin | Member Home | C-DAC's eSign Service | residentlab@govin

https://esignservice1.cdac.in/esignservice2.1/OTP

Ministry of Electronics and Information Technology, Government of India | Digital India Power To Empower | सी डैक CDAC Centre for Development of Advanced Computing

You are currently using C-DAC eSign Service and have been redirected from

Hastakshar C-DAC's eSign Service

**Aadhaar Based e-Authentication**

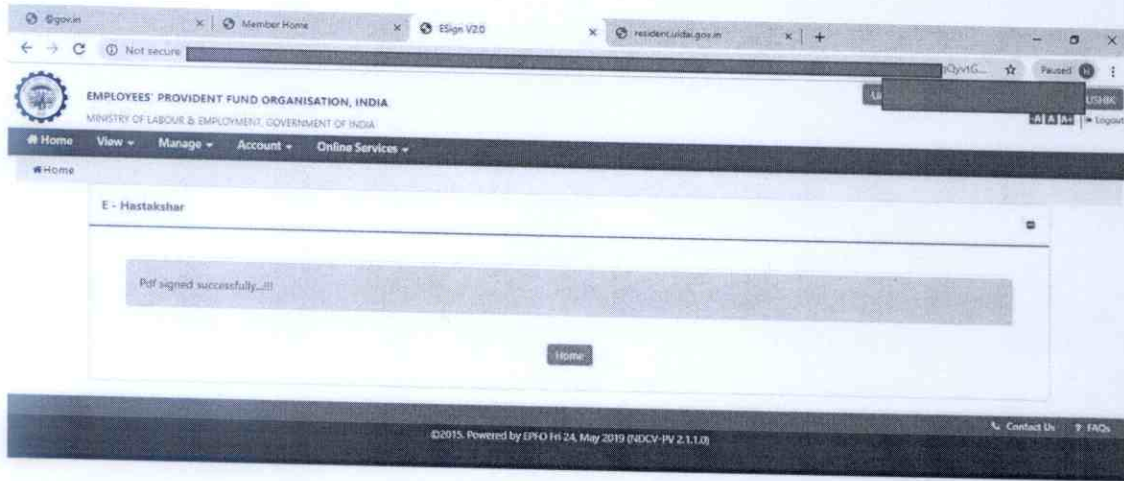
[Get Virtual ID](#)

Enter Your Aadhaar OTP

I have read and provide my consent [View Document Information](#)

[Not Received OTP? Resend OTP](#)

Type here to search | 5:38 PM 20/05/2019



After e-sign successfully, you can view nomination details in pdf.

